

TEC Meeting Minutes
March 9, 2018

In Attendance:

Representatives: Steve Macho, Judy Davis, Reva Fish, Hibajene Shandomo, David Henry, Michelle Bae-Dimitriadis, Terri Cinotti, Joe Zawicki, James Cercone, Shannon Budin, Mark Warford, Lisa Rafferty, Kerry Renzoni

Ex Officio Members: Wendy Paterson, Kevin Miller, Tiffany Fuszak, Pixita del Prado Hill, Kathy Wood, Patricia Recchio

Others in Attendance: Julie Henry, Wynn timer Fisher, Rosemary Arioli

Not in Attendance: Mary C. Cummings, Dave Wilson, Fran Paskowitz, Dan Klein, Holly Zimmerman, Ben Christy, Amitra Wall, Bradley Fuster, Heather Maldonado, Melanie Perreault, Mark Severson, John Siskar, Rita Zientek, Larry Maheady, Jevon Hunter

- I. Call to order (1:00 pm)
- II. Approval of the minutes from February 9, 2018; motioned to approve minutes; all in favor
- III. TEC membership
 - A. TEC representatives
 1. Request representatives report to their colleagues & encourage committee participation
 2. Request each representative serve on at least one subcommittee – thank you!
- IV. TEC Committee Reports
 - A. Assessment/Accreditation (15 min) (Joe Zawicki and Julie Henry)
 1. Candidate consultation form and procedure
 2. Purpose
 - a. Document candidate issues
 - b. Document resolution
 - c. Address issues
 - d. Ensure due process
 3. Changes to form reviewed
 - a. Candidate information
 - b. Reasons for consultation; disposition terminology utilized
 - c. Actions
 - d. Signatures
 4. Recommend that TEC approve and move forward with use
 5. Suggestion from Joe: that there be a team that evaluates use of form/dispositions (dispositions on p. 8 of handbook)
 6. Kerry: This form is intended to be in our TEC handbook and for use; feedback requested
 7. Shannon: suggested to explicitly add plagiarism and cheating to the consultation form to more clearly outline the particular area of professionalism that was violated
 8. Pixita: noted that the disposition wording is positive; and that adding the word integrity may be helpful
 9. Julie: suggested adding academic integrity as a category on the form per the discussion above
 10. Members indicated that the form would be helpful
 11. Steve suggested that this form be used in paper form and be stored in filing cabinets at department and/or dean level

TEC Meeting Minutes
March 9, 2018

12. Kerry indicated that the music department utilized TaskStream to house forms
 13. Lisa noted her department files paper forms
 14. Shannon discussed need for data on use of forms for annual report purposes
 15. Tiffany expects that CAEP would like a centralized repository for forms (perhaps the Unit Head's office)
 16. Julie suggested that use of the form be documented even at the beginning stages as this stage may be the first and only stage the form is used for some individuals
 17. Judy, questioned if NCR paper could be utilized
 18. Julie noted that we would usually be typing on these forms so the above NCR suggestion may not be feasible
 19. Wendy reinforced the necessity for this form to be utilized as immediately as possible; an example was given of the need
 20. Wendy noted use of this form along with a written policy will be objective and stand up in a court of law should it be needed; coherent documents and policies consistent with the law are necessary and must be put in place / updated; Wendy thanked the Student Handbook committee for having strong policies that supported this institution with a student issue
- B. Faculty Development (Shannon Budin)
1. Jamie Dangler from UUP presented a well attended session; Jamie helped problem solve for some individuals; survey results indicated that the presentation was relevant, and there was desire for a follow-up activity with Jamie; overall positive feedback was given; found Jamie to be a great advocate for teacher education
 2. Additional programs will be discussed
 3. Marcia Tate presentations were successful; great attendance for all 3 presentations
- C. Field/Clinical Experiences (Rosemary Arioli)
1. EEP – student teaching resources tab / folder added
 - a. Mentor handbook on this tab
 - b. Student teaching handbook on this tab
 - c. Appendices can be added to the EEP student resources page
 2. Survey went out to department chairs yesterday to collect data on supervision; survey developed by the FCE committee; they will report on results when received
 3. Kerry reinforced that having appendices in handbook is important and should be completed by the end of this semester
- D. Recruitment (Kathy Wood)
1. Kathy: March 16, Friday, Urban Teacher's Academy (UTA) freshman students are coming from McKinley to be on campus; need Buffalo State student volunteers from 11:00-11:30 to meet with McKinley students to talk about why they chose teaching; please send students to Kathy
 2. Kathy discussed restorative justice; suggestion to have restorative justice taught to our students; empowers students to resolve conflicts on their own, in small groups; many other colleges are including this in their curriculum at some level (UB, Canisius); suggestion to add this in the curriculum or adding a certificate program; this program has had good results for conflict resolution; Joan McCool will be invited to the TEC meeting to present on this topic and talk about how it may be integrated
 3. Kevin spoke additionally on recruitment:
 - a. Recruitment materials were shared; please share with Kevin what majors to target and where recruitment activities can take place
 - b. Most targeted adds are being paid for by the departments and the schools

TEC Meeting Minutes
March 9, 2018

- E. UUP Teacher Education Task Force Report (5 min) (Steve Macho)
 - 1. Steve: Nothing to report
 - 2. Wendy: will send out answers to questions that Jamie answered for the presentation
- V. Unit Head Report (15 minutes 1:45-2:00)
 - A. Wendy gave great praise to the Marcia Tate workshops
 - B. This past Thursday; World PDS event; discussion on Trauma and Trauma triggers; described as a spectacular presentation
 - C. School violence presentation also given accolades give content and different perspectives
 - D. Wendy gave praise (Bravo) to all involved in the above
 - E. On March 20, Clinically Rich Task Force; regional meeting
 - F. Look for email pertaining to Teacher Recruitment Day from Stephanie Zuckerman at CDC
 - G. Issue with student teaching from a distance; student teaching must take place at the college from which you are graduating; SUTECH (NYC) or SUNY Tex (Houston)
 - H. Paid subbing (Patty and Wendy) some programs are creating plans to allow for paid teaching (ex. Science ed, Ex Ed, Tech Ed.); plans have been submitted to State Ed. State Ed. did not say no; Buffalo State went forward with this program; must have a bachelor degree; must be supervised by someone in the building with the same certification; up to the school to determine how the student is to sub and complete their certification requirements
 - I. Wendy noted that on the next two Mondays, Wendy, Kathy, Dave, and Patty will be meeting with teacher aides who may be able to continue their education; this will be a recruitment venture; 39+ individuals will be met with across the two Mondays
- VI. Certification Office update (Patty Recchio)
 - A. Move the box discussed; the policy of moving the check box for disclosure of criminal activity is under review
 - B. Still have vouchers; reminders have been sent to students; vouchers for EdTPA (for students who taught last semester or this semester and all other certification requirements must be met); hoping to purchase vouchers again next year
 - C. State released information for Multiple Measure Review process; Taskforce meeting, April 6, 1-2pm, Bacon 305
- VII. CEURE/Educational Pipeline Initiatives update (John Siskar) N/A
- VIII. TEUPAC Co-Director (Sue McMillen / Pixita del Prado Hill)
 - A. Thank you to faculty who participate
 - B. PDS partnerships are helpful and provide funding; if you have a partnership not involved with PDS, this may be arranged per a signed agreement
 - C. Encourage student teacher / mentor teacher pairs to submit for a Co-teaching Minigrant (up to \$300)
 - D. PDS faculty meeting Friday 4/13, 2:45-3:30 Bacon 116A; please attend
 - E. International PDS event; Tuesday 4/24, 2:30-4:00, Butler 210 – ask students what they can do to increase their international engagement
 - F. IPDS recruitment for 2018-2019 (Dominican Republic, Chile, Germany)
 - G. Call for chapter proposals; welcome proposals for a chapter for 2nd book
 - H. PDS conference 9/28 Adam's Mark; proposals welcomed
 - I. Please see PowerPoint sent with the agenda; please share with your faculty
- IX. Old Business (3 min)
 - A. TEU Handbook Revision – Kerry reviewed
 - B. Kerry will be contacting individuals to review specific sessions that may need modification
 - C. Goal to have a revised TEU Handbook by the May meeting so that it may be voted on and in place for the fall

**TEC Meeting Minutes
March 9, 2018**

- X. New Business
 - A. Steve Macho suggested a meeting with the regents in the fall; Wendy suggested a that UUP help support this
- XI. Adjournment (2:30)

Respectfully Submitted,

Theresa M. Cinotti, M.A., CCC-SLP

Remaining Spring 2018 TEC Meeting Dates:

April 13, 2018 @ 1pm

May 11, 2018 @ **noon**